

**BONDURANT – FARRAR COMMUNITY SCHOOL DISTRICT
Change of Address Request / 2018-19 School Year**

When a currently enrolled student has a change of address, residency must be verified. The parent/guardian needs to complete this form along with provide proof of residency prior to the district updating the information. All mail will be sent to the previous address and transportation will not be arranged until proper proof of residency is obtained.

New Address: _____

Old Address: _____

Move Date: _____ Temporary Address? YES NO (If yes, please explain on back)

Student Lives With: Mother & Father Mother Father Grandparents Other: _____

Please check the document (must be in parent/guardian’s name) you have included with this request.

<input type="checkbox"/> Polk County Assessor’s print out	<input type="checkbox"/> Utility bill which verifies occupancy
<input type="checkbox"/> Rent receipt or closing statement	<input type="checkbox"/> Current lease agreement
<input type="checkbox"/> Payroll check with address	<input type="checkbox"/> Mortgage document or purchase agreement
<input type="checkbox"/> Current property tax statement	<input type="checkbox"/> Driver’s License or vehicle registration
<input type="checkbox"/> Direct certification letter from Dept. Human Serv.	<input type="checkbox"/> Other:

Please list the names of ALL students living in the home who attend Bondurant-Farrar CSD.

NAME	GRADE	NAME	GRADE

Regarding Transportation Services:

Prior to this move, did your students receive school transportation? YES NO

After the move, will your students need school transportation? YES NO

If yes, please complete an updated transportation request form.

By signing this document I affirm that all information given is true and correct.

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Name (Please Print): _____

Phone #: _____ Email: _____

Completed forms may be submitted to the District Office or sent via email, fax or mail to:

Email: registrar@bfschools.org	Mail: Bondurant-Farrar CSD
Fax: 515-967-7847	Attn: Registrar
Phone: 515-967-7819	300 Garfield St SW
	Bondurant, IA 50035