

## REVIEW AND REVISION OF POLICY

The board will, at least once every five (5) years, review board policy. Once the policy has been reviewed, even if no changes were made, a notation of the date of review is made on the face of the policy statement.

The board will review approximately one-fifth (1/5) of the policy manual annually according to the following subject areas:

- Series 400, Series 700, & Series 900
- Series 200, Series 600 & Series 800
- Series 500
- Series 100 & Series 300

It is the responsibility of the superintendent to keep the board informed as to legal changes at both the federal and state levels. The superintendent will also be responsible for bringing proposed policy statement revisions to the board's attention.

If a policy is revised because of a legal change over which the board has no control or a change which is minor, the policy may be approved at one meeting at the discretion of the board.

Legal Reference: Iowa Code § 279.8 (2013).  
281 I.A.C. 12.3 (2).

Cross Reference: 200.3 Responsibilities of the Board of Directors  
209 Board of Directors' Management Procedures

**Approved:** 07/31/1995  
**Reviewed:** 11/08/1999; 07/09/2001; 10/28/2002; 10/10/2005; 01/26/2010; 01/13/2014; 2/27/2017  
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