

## EMERGENCY DRILLS

By mandate of the state fire marshal, school officials shall conduct periodic fire and tornado drills during the school year in all buildings. Fire safety standards will be checked each year to ascertain that schools are meeting state standards.

### Fire and Storm Evacuations:

The Bondurant-Farrar Community School District has developed procedures for both fire and storm situations. Evacuation routes in both cases are posted at the doorway of each class area. Students and staff should become familiar with where they should be before the need arises.

Students will be informed of the appropriate action to take in an emergency. Emergency drills for fire, weather and other disasters shall be conducted each school year. Fire and tornado drills shall be each conducted regularly during the academic school year with a minimum of two each before December 31 and two each after January 1.

Each attendance center shall develop and maintain a written plan containing emergency and disaster procedures. The plan will be communicated to and reviewed with employees. The plan shall include:

- assignment of employees to specific tasks and responsibilities;
- instructions relating to the use of alarm systems and signals. If combination visual and auditory warning devices do not exist, the plan shall include specific provisions for warning individuals with hearing impairments;
- information concerning methods of fire containment;
- systems for notification of appropriate persons and agencies;
- posting of plans and procedures at suitable locations throughout the facility;
- evacuation drills which include the actual evacuation of individuals to safe areas;
- an evaluation for each evacuation drill.

Employees shall participate in emergency drills. Licensed employees shall be responsible for instructing the proper techniques to be followed in the drill.

Legal Reference: Iowa Code § 100.31 (2011)  
281 I.A.C. 41.25(3)

Cross Reference: 507 Student Health and Well-Being  
711.7 School Bus Safety Instruction  
804 Safety Program

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